

## 8-9 WEEKS BEFORE MOVE

- Contact moving company for getting free pre-move survey
- Create a plan for the days leading up to your move.
- Start exploring your new destination, culture, community, language, money or ask your mover to print out material about destination and its helpful tips;
- Learn about the local schools;
- Ask your mover to provide you with the information about clubs, institutions and humanitarian activities in your new country;
- If you intent to move motor vehicle or motorcycle, please check all the details with your mover due to various regulations for motor vehicles all around the world;
- If you plan to move pet, keep record of veterinarian report and ask your mover about destination requirements and procedures for moving of your pet; Please ask your mover to advice proper kennel size for your pet transportation;

## 6-7 WEEKS BEFORE MOVE

- Calculate your moving costs collecting estimate FREE quote from Serbia Move;
- Contact your landlord and inform him about your upcoming move;
- Keep file with children school records, medical records, dental records, therapy or vitamins records, tax documents, bank records, insurance and finance contracts;
- Ask you mover to provide you with booklet about transit insurance guide and start making the list for insurance and high value items list separately;
- Make copies of all important documents and keep the record of them;
- All your clubs, groups, humanitarian clubs or institutions you participate to should be notified about the changes of address and upcoming departure;
- Ask your mover about health an school options at your new country;

## 5 WEEKS BEFORE MOVE

- Start physical preparing for your move /start thinking which items will be the subject of the move and which unwanted items should be donated or sold;
- Arrange donation or garage sale of goods;
- Make necessary purchases in accordance with the new destination climate or activities;
- Ask your mover about food, drinks and medicines import regulations so you can decide which items you can pack in your shipment;
- Change or update your insurance provider, you might qualify for better rate based your new country;

- Change the address with the required services and notify government institutions about address change like the internal revenue services, social security administrations or tax services;
- Cancel your club or memberships where is necessary;
- Inform friends and family, clubs, associations and medical professionals about your departure and new address data;
- If possible, make contacts with new healthcare institutions or veterinary institutions at destination and inform them about the arrival;
- Inform School principal (in order to receive a statement letter regarding the status of your children in school)
- Inform the shops and stores where you have charge accounts;
- Arrange mail re-direction;
- Inform publications you subscribe about address change in order to continue receiving them in your new home;

## 4 WEEKS BEFORE MOVE

- Set up moving date with your mover if all data are known;
- Ask your agent to deliver the boxes for self pack of personal items and clothes;
- Start making the group of items which will be packed as per their importance;
- Make the group of items, which requires some inspections in order to get import / export permits (books, paintings, pianos, carpets). Ask your mover what are the items on the list of special requirements in your new country;
- Make your own labels for self noticing and make your own packing list, if it is easier for you;
- Compare options for TV, phone and internet services;
- Update microchip of your pet with new information;
- Update your driver's license and registration

## 3 WEEKS BEFORE MOVE

- Start arranging disconnection procedures of utilities and services at your old home.
- Set up gas, electricity, and other utilities at your new home. This also includes water, telephone, cable television, cell phone and internet subscription;
- Clean wardrobes, storage and garage areas;

## 2 WEEKS BEFORE MOVE

- Make separate list of items which will be packed in airfreight portions (the most necessary items)
- Check list of items that are forbidden and bot allowed to be moved, please dismiss them or dispose them;
- Returned all borrowed or rented items, books, videos, etc;
- Have your motor vehicle services;
- Notice the services about your move such as: credit card companies, laundry services, pharmacy, store-gas accounts, lawn, show removal, etc
- Confirm all travel arrangements for you're an family members
- Confirm pet move in detailed, ask your mover to advice flights, connections, transit airports, kennels, etc
- Check with your mover have they obtained parking permits for the access to your residence;
- Begin cleaning and destocking process (sweep mop floors, clean out fridge, barbeque, bikes, tires);
- Washed thoroughly any items that may be of interest to quarantine (mowers, garden tools, golf equipment, bicycles, etc.).

## ONE WEEK BEFORE MOVE

- Make sure you have birth certificates, passports, and other documents.
- Get everything back from the dry cleaners, spare keys from neighbors, etc.
- Check your safe deposit box.
- Make move day arrangements for travel, lodging, children, pets, the elderlies;
- Create your kit for moving day including cash, medications, tools, chargers, flashlights, parking permits, keys to your new home, snacks, toiletries, etc.
- Make two copies of the contract with moving company and have one original with you;
- Pack the box for moving date with essential items;
- Arrange for someone to look after your children on the packing days (this can be a stressful time for them);
- Check there are no clothes at the dry cleaners, shoes at shoe repair shops, sporting goods in lockers at clubs/schools?

## ONE DAY BEFORE MOVE

- If you're moving a refrigerator, defrost it 24 hours before the move.
- Make sure you put at the side passports, personal documents, jewelry and similar items in order to avoid their packing in household shipment;
- Dispose of all remaining flammables, dangerous, or hazardous materials. Throw or give away bottles of nail polish, and liquids in glass bottles
- Don't put liquid in drawers (sauce bottles, perfumes, etc.).

## MOVING DATE

- Empty all gas cylinders;
- Check moving crew during your packing and make all check up's with the moving supervisor.
- Put your suitcases on the side and move them (together with your valuables, passports, and tickets) to a safe place.
- Please make sure the packing team did not mixed air, surface or ocean shipments together and please make sure they did not packed something which belongs to residence or the owner;
- Check noting left behind in the attic, garden, garage or basement;
- Check the water heater, main power and gas taps turned off;
- Place your personal telephone and address book with your luggage for the flight.
- Make sure inventory list is signed from both sides at the Residence and keep your original with you;
- Don't forget to check your home for any belongings the packing crew may have missed—before they leave.
- Check that windows and doors are locked.

## MOVING IN / Settling In

- Check home security system and upgrade possibilities, if required;
- Clean your home;
- Identify locations of meters, furnace, and smoke detectors.
- Start arrange delivery with the movers;
- Ask your movers to sett up the furniture and to come later to pick up debris once you complete unpacking;
- Keep record of all prepared documents;
- Identify and notice to new institutions and get new drier license
- Meet the neighbors;
- Find out about trash and recycling days.
- Find service professionals for thing need to be done in or around the house and garden;
- Enjoy your new country and home;

**KEEP REMEMBER:** The following are classified as dangerous goods and cannot be stored or transported:

- Ammunition
- New or partially used cans of paint
- Linseed oil
- Bleach products
- Gas cylinders, turpentine
- Kerosene
- Petrol
- Cleaning fluids
- Aerosols (any kinds)
- Vegetable oils
- Chemical sets.
- Pornography material
- Drugs